



**Delaware Open Data Council  
Final Meeting Minutes  
11/13/2017**

**Council Members Present:**

Rhonda Lehman, DTI (Chairperson)  
Dana Rohrbough, DOS / GIC (Co-Chairperson)  
Jill Fredel, DHSS  
Courtney Stewart, DOS  
Bob Zimmerman, DNREC  
Joanna Champney, DOC  
Leslie Poland, DOF  
Steve Yeatman, DSCYF

**Participants Available *Via Telephone Conference / SKYPE:***

David Blowman, DOE  
Dean Stotler, OMB  
Sheila Hunton, GIC  
Miriam Pomilio, OMB Office of State Planning

**Council Members not present:**

Li Wen Lin, DOT

**Guests:**

Mike Mahaffie, DNREC  
Debbie Sullivan, DTI FirstMap Team  
Erin Goldner, Hope Street DE  
Ryan Mannion, Socrata

The meeting was called to order at 1:05 pm

**Welcome / Introductions of those in attendance in person and via Skype**

**Minutes from the Previous Meeting (9/11/17)**

A few corrections to the minutes were suggested. Jill Fredel motioned to approve the minutes with the corrections discussed. Mike Mahaffie seconded the motion. All members voted to approve the minutes with the edits discussed.

**Updates**

- **2017 Open Data Challenge**

Dana Rohrbough explained that the first place team that won the Open Data Challenge is still working on the development of their application and a meeting is scheduled for 11/19 @ 1:00 with the first place team to review their progress. The judging panel including Open Data Delaware, the Department of State, and the Technology Forum of Delaware will be deciding whether they receive the second portion of the grant award.

- **DNREC/DelDOT Open Data Challenge**

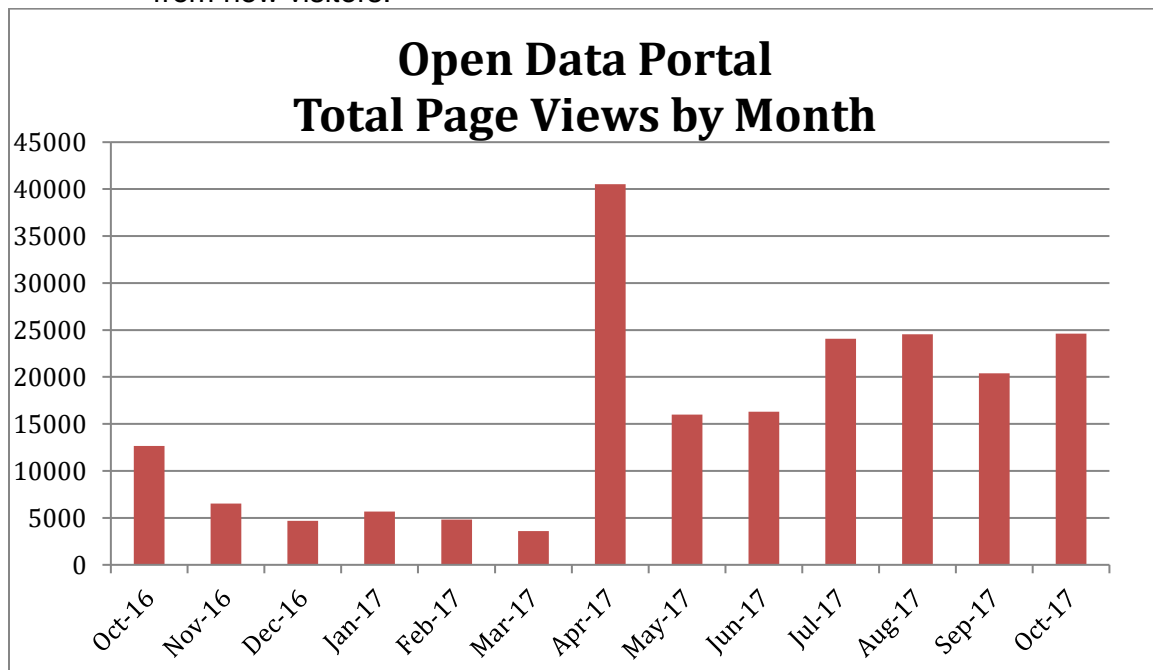
A meeting was held with the leaders of Open Data Delaware to brainstorm ideas for an Open Data Challenge event. They are looking at an event in the Spring with a theme of Accessible Delaware to connect DelDOT transit and DNREC outdoor recreation information. Open Data Delaware provided a proposal with a number of meetups, collaborations and challenges over several months with a hackathon at the end. This is still being refined.

- **Datasets Published**

- There are currently 47 datasets published
- New Datasets: Freshwater Pond Fish Community Surveys (DNREC)
- In Progress: Organ Donors (DOT), Septic Inspections (DNREC), Overdose Deaths (DSHS), and State Employee Earnings (OMB)

- **Portal Statistics**

- The statistics for the Open Data Portal and Open Checkbook sites were reviewed with the Council. These statistics are from 9/11/17 through 11/12/17.
- Open Data Portal:
  - There have been 47,276 page views.
  - The most popular datasets are: Delaware Business Licenses (16,236), Delaware Historical Business Licenses (2,398), Professional and Occupational Licensing (630) Restaurant Inspection Violations (426), and Well Permits (356).
- Open Checkbook is counted separately, and thru Google Analytics. There have been 9,523 page views, 1,469 users, and 74.7% of the views were from new visitors.



- Peter Attia, a PhD student at Stanford University, who was also a former graduate of UD, sent an email with a link to some analysis he did with the dataset State Rebates for Alternative-Fuel Vehicles published by DNREC. He had graphs of owners by age of all vehicles and then just for Tesla owners. Other graphs of vehicle types, makes, and models. He also prepared some spatial distributions by county and then a heat map by zip code. He was doing this as an experiment with some data visualization tools, but it was also in alignment with his research projects. The data steward in DNREC was excited about this research and plan to reach out to Mr. Attia to see if they could link to his blog post. Bob Zimmerman suggested that we should link to this post from the Council web page. Jill Fredel suggested that we should all link to this possibly via social media to show how the data can be used in an innovative way. Dana Rohrbough thought it was especially interesting that he included information about the change in the rebate policy and the effect that it had after the change. Dean Stotler suggested that we should post a disclaimer whenever we link to outside research. We can link to this from the Council page and through social media outlets.

### **New Executive Order**

- Rhonda Lehman, Dana Rohrbough, and the DTI Chief of Policy and Communications met with the Governor's Office last week. They are in agreement with the content of the Executive Order as the Council recommended it. The Governor's Deputy Attorney General is currently reviewing it. We are hoping to have it signed by the Governor before the end of the calendar year. This would set us up to have new members at our January 8<sup>th</sup> meeting.
- Joanna Champney said she saw language in the previous minutes about a steering committee. It was explained that later in the previous meeting a decision was made to remove the steering committee language from the Executive Order. She also asked about the inventory of datasets that would be required from each agency and what criteria would be used to determine a dataset that should be in the portal. Rhonda Lehman explained that it must be data that is classified as Public in the Data Classification Policy, data must be captured electronically in some system, can be kept reasonably up-to-date in the portal on some frequency, and has some public interest. It is up to the agency to decide what they wish to make public. It is not a mandate that all data that is publicly classified must be made available, but each agency is encouraged to look at data across their entire agency. Dana Rohrbough mentioned that we have a data prioritization calculation to help prioritize datasets in a long list.
- Once the Governor's Office has established a date to sign the Executive Order all members will be notified.

### **PII and Privacy**

- In a previous meeting we discussed PII and Privacy and we wanted to know if other states had policies on what data they publish or how much information they might publish about an individual. Rhonda Lehman contacted Connecticut and they don't have a formal policy about this.

They try to go by the federal policy on PII. Socrata had provided a contact for the State of NY, but he has not yet been contacted. Rhonda also asked Socrata for any guidance on privacy policies or PII, but they don't have anything.

### **Dataset Suggestions/Comments**

- Rhonda Lehman asked the council members to look at the sheet entitled "Dataset Suggestions".
- This is a shorter list, because all items that were closed or rejected have been removed.
- Rhonda Lehman asked if the Brownfield Reclamation Sites and Toxic Waste Sites can be removed from the list. Mike Mahaffie stated that they can be removed and added to the Dataset Priority List as SIRS Involved Sites.
- Rhonda Lehman and Dana Rohrbough met with Peggy Bell to discuss a few of the requests. Peggy said we should talk to the State Police about the Sex Offender Registry. She believes they will have an issue with the ability to download this data. We also discussed crime data. We have restarted the effort to obtain the crime data. We discovered that some police agencies are using a different grid map. Deb Sullivan of the FirstMap team is working on obtaining the grid maps from the City of Dover and City of Wilmington. City of Dover has been received.
- More information was obtained from the requestor on the Office of Worker Compensation and Department of Labor requests. Once Department of Labor has been added to the Council, we can submit this suggestion to them.
- Several new suggestions have been received since last meeting:
  - Geriatric/Medical Parole Data – We reached out to DOC, but they do not have this data. We need to talk to the Board of Parole.
- We still need to get official responses for some of the items on the list.
- Jill Fredel asked about the status of obtaining the Organ and Tissue Donation list. Rhonda Lehman has obtained the data and is working with the DOT staff on defining the metadata. It should be ready to publish soon.
- Mike Mahaffie mentioned that some of the suggestions are regarding enforcement actions and that we may want to get DOJ guidance on how to respond to these requests.
- Regarding the Project Spending Data dataset suggestion, Bob Zimmerman mentioned that DNREC has expenditures report of project spending data, approximately \$25M-\$30M per year. This could be a portion of the infrastructure spending in the state.
- Bob Zimmerman asked about the status of the FOIA Request Log. Dana Rohrbough attended a meeting of the state PIOs. They asked each agency what format they tracked their FOIA requests in to see if there is any consistency. Dana will follow-up to see if there is anything new here. Bob Z. mentioned that DNREC is working on an electronic content management system and will be making all information available for an end user to search themselves.
- Bob Zimmerman also asked the status of checkbook and salary data being made public. Checkbook data has been available for over a year in the portal. Salary information is ready to go once approved. Bob what other financial information should be in the portal, such as budget and performance. Bob

further explained that DNREC has monthly expenditure projections by fund. Dean Stotler explained that the checkbook includes all expenditures regardless of the fund. Leslie Poland explained that there is a lot of information including DEFAC reports. We may need to look at pulling some of this information in.

- Jill Fredel mentioned that many FOIA requests, probably 25%, they receive are regarding contracts such as scoring sheets and wanted to know what other states are publishing related to contracts. Dean Stotler stated that he would be opposed to publishing proposals and scoring sheets. OMB already publishes RFPs, the award, and the number of responses. They handle scoring requests individually, because it allows OMB to educate the recipient on the information.

### **Review Dataset Pipeline**

- The Council reviewed the Dataset Priority List.
- Jill Fredel will work on getting data for animal shelter inspections, rabies reports, and animal control and cruelty reports.
- Dean Stotler stated that a real estate inventory is probably not going to be available soon. OMB is working on other priorities.
- Jill Fredel and Rhonda Lehman have been working on obtaining opioid information and have been unsuccessful so far. Examples of other states, cities, and counties have been provided that are publishing this type of data with a lot of detail. The Governor's Office may have to be involved to push and make a decision on what the state will publish. Ryan Mannion of Socrata said that many other jurisdictions wrestle with this same issue.
- Items to be added to the list are:
  - SIRS involved sites (DNREC)
  - DNREC loan data (DNREC)
  - DNREC project data (DNREC)
  - DEFAC info (DOF)
  - Energy efficiency improvement grants (DNREC)
  - Electric charging stations (DNREC)

### **New Business/Open Discussion**

- Rhonda Lehman suggested that when the new agencies come on board we should do an overview of what we've accomplished and where we are. We may also want to decide what subcommittees we would want to create to work on some specific subjects.
- Rhonda Lehman asked Miriam Pomilio about the Delaware Population Consortium (DPC). They are very interested in putting the data in the portal. They have statewide projection information out to 2050. They are publishing some individual municipality projections at a 5 year rate. They also do age cohort projections. This is not purely state data. The consortium is made up of counties, cities, and state agencies. Rhonda Lehman asked if there was any opposition to publishing this information in the Open Data Portal. OMB Office of State Planning would sponsor this data. There were no objections, all members think this is a good idea. Rhonda and Miriam will work together to get this data published.

- Bob Zimmerman would like to see what comes out of the Government Efficiency and (GEAR) report in December and then revisit whether we should have performance information in the portal. Dean Stotler stated that GEAR is intended to help the state in decision-making and looking at policy decisions based on data. He doesn't know if GEAR will suggest that there should be a formal state report card. The budget currently has metrics by agency by department in order to help make funding decisions. These are related but not the same. Bob Z. stated that budget data might be more outcome based, rather than efficiency or turn-around times. There may be measures that an agency would want to track and publish. Leslie Poland mentioned that she works with Jim Myron who is leading the GEAR. We asked her to suggest to Jim that the Open Data Portal might be a good place to include information related to any metrics they may be wanting to measure and publish. Dean Stotler stated that OMB is looking at the State of Virginia scorecards as a good example for performance. Socrata has an Open Performance product that could be purchased that links to the Open Data Portal.
- Jill Fredel asked if there was any information in the crime data we are working on related to gunshots. Dana Rohrbough stated that the City of Wilmington has technology called Shot Spotter and records anytime a gunshot is heard. She isn't sure whether the city is publishing that data. The News Journal is publishing data related to gunshots and appears to be aggregating data from their own stories.
- Mike Mahaffie asked if there are deaths/cause of deaths, births, and locations. Those datasets are already in the portal. He asked if there was any location information, they are published by county. There is a lot of information related to births and deaths in these datasets. The cause of death does not include any overdose information, that is lumped together under other. There are death causes including assault and homicide.
- Bob Zimmerman asked about the status of the analytics tools. Rhonda Lehman reported that she is researching Microsoft PowerBI, which seems to be much less costly than Tableau. Rhonda needs to finish putting together some pricing information. This is intended to be a tool that can be used for open data as well as analytics on data within each agency.

### Public Comments

- Erin Goldner with Hope Street DE and they help people with addiction issues. She stated that she would like to see information related to addiction treatment paid for by Medicaid to keep accountability in the state. People who enter recovery centers sometimes sign waivers to be part of a study and are willing to allow information to be used. We need to have centers providing services and collecting information. The University of Delaware has a center that opened up and have some information on a map that is compiled. She would like to see numbers on teen pregnancy information to help them address needs. Are the pregnant teens staying in place, leaving, disappearing off the map? They want to stay accountable to pregnant teens and how they and their child are being helped in the system. Data systems only seem to account for the negative. She would like to see a collection of

- data on where and why people are volunteering. She would like to see the positive things Delawareans are doing.
- Jill Fredel said that DHSS would see if they can pull out addiction treatment paid for by Medicaid. The University of Delaware has prescription monitoring information strictly for research purposes and this would not be available for open data use. Jill will also see if there is any data collected on pregnant teens.

**Next Steps**

- The next meeting will be held on January 8, 2018 in the same dual locations.

The meeting was adjourned at 2:37 pm.